

<http://www.nutritionday.org>

Thank you for participating in nutritionDay

Welcome to nutritionDay

We would like to welcome all first time participants! You will receive this newsletter with important information about your participation automatically. If you do not wish to receive this newsletter please send us an email with “unsubscribe” to: office@nutritionday.org

Data entry into database ND/ICU/NH

Data entry

Similar to the previous nutritionDay process, your data entry will be via our website www.nutritionday.org. Click → “my nDay | login” → “data entry | upload” and choose your category (hospital, ICU or nursing home).

Enter: your centre and unit code!

e.g. centre code: 1234

Unit code: 5678

Data entry code: 1234nd5678 (exchange “nd” with “icu” or “nh” for your category)

Unit code: 5678

HELP: Step by step guidance for “Data entry and report download” for [hospitals](#), [ICU](#) or [nursing homes](#)

Follow the step-by-step guidance in your language in the section “[30 languages](#)”

Country Counter – Data entry live ticker

Follow the **country counter** to see participation rates of your country!

Country counter: <http://149.148.226.52/maps/>

Via nutritionDay website: <http://www.nutritionday.org/en/169-000-.patients-residents/index.html>

Reminder outcome data entry ICU and ND

Please complete the Evaluation questionnaire (outcome evaluation) for the designated unit type as part of the outcome data collection process. (The Evaluation questionnaire is available under "[30 languages](#)" → choose your language → choose the "**Evaluation questionnaire**" in the right category (green/orange/brown) on the bottom of the page).

Please use the patient's medical record for your outcome data collection. You do not need to contact the patient for this information.

As usual, you can do your data entry via our homepage www.nutritionday.org. Click „my nutritionDay | login“ → “data entry | upload” and choose your category. Log in with your centre and unit code (as indicated above) and complete „**sheet 2 & outcome data**“ for each patient. The icon turns green when the outcome evaluation of a patient has been saved successfully.

Report download/ limits to receive unit reports

For report download go to „my nDay | login“ → „reports | download” choose the report of 2014 of your category”. Login using your „Data entry code” and „unit code” (as indicated above). Go to the tab „**REPORT**”. Follow the step by step guidance for „data entry and report download (link to the English version is indicated above) for help!

Limits to receive report

The **nutritionDay report for hospitals** is immediately available for download from the nutritionDay website from your personal account after entering your patient's data. (minimum of 8 patients required).

A separate **nutritionDay oncology report** is immediately available for download from the nutritionDay website from your personal account after entering your patient's data. (minimum of 1 patient required).

The final nutritionDay report for ICU should be available from your personal account on 19th January. (minimum of 8 patients required)

Nursing home report is immediately available for download from the nutritionDay website from your personal account after entering your patient's data. (minimum of 8 residents required).

Download certificates/limits for certificate receipt

nutritionDay participants receive a certificate! To receive the nD certificate, three quality criteria have to be met:

1. Minimum of 8 patients/residents have to be included in the audit per unit (this is also the minimum number required to receive a unit report).
2. Minimum of 60% of all patients/residents present on nD have to be included in the nD audit.

- Minimum of 80% of patients/residents (which have participated in nutritionDay) have to be included in the outcome evaluation 30 days (hospitals) or 180 days (nursing homes) after nD.

Step by step Guidance:

[http://www.nutritionday.org/cms/upload/pdf/1_for_hospitals/1.5.certificates/Step_by_Step_guidance_for_hospitals - How to receive a nutritionDay certificate english.pdf](http://www.nutritionday.org/cms/upload/pdf/1_for_hospitals/1.5.certificates/Step_by_Step_guidance_for_hospitals_-_How_to_receive_a_nutritionDay_certificate_english.pdf)

National reports

nutritionDay provides national reports which show all results of participating units of one country in a year in comparison to the worldwide average. National reports have been freely available for download since 2011!

National reports are available [here!](#)

Make sure you enter you data **before end of April** in order to be included also in the national reports!

Deadlines for participants of nDay 2016

<u>Deadlines for participants of nutritionDay 2015</u>	nDay in hospitals (incl. oncology)	nDay in ICU	nDay in nursing homes
1 –nutritionDay 2015	November 19 th 2015		
2 – Outcome evaluation	December 19 th 2015	January 19 th 2016	May 19 th 2016
3 – Data entry deadline for receipt of unit report	No deadline		
4 – Data entry deadline for national reports	End of April	--	--
4 – Receipt of Reports	Immediately after data entry and again after outcome data entry	Automatically on January 19 th 2016	Immediately after data entry and again after outcome data entry

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